

BRENTWOOD LOCAL HIGHWAYS PANEL MINUTES – 20 MARCH 2017, COMMITTEE ROOMS, BRENTWOOD TOWN HALL

Chairman:	Cllr Ann Naylor (ECC)
Panel Members:	Cllr Jon Cloke (BBC – Vice Chairman), Cllr Barry Aspinell (ECC), Cllr David Kendall (ECC), Cllr Roger Hirst (ECC), Cllr John Newberry (BBC), Cllr Keith Parker (BBC), Cllr Will Trump (BBC)
Officers:	Gregg Speller – Highway Liaison Officer, Sonia Church – Highways Liaison Manager
Secretariat:	Jean Sharp – Governance and Member Support Officer (BBC)

Item		Owner
1.	Welcome and Introductions: Cllr Naylor was delayed therefore Cllr Cloke opened the meeting and welcomed all present.	
2.	Declarations of interest: Cllr Kendall declared a non-pecuniary interest by virtue of being the Chair of Brentwood Bus and Train Users Association, also being a Trustee of Brentwood Community Transport.	
3.	Apologies for absence: Apologies for absence were received from Cllr Mrs Squirrel.	
4.	Minutes of previous meeting: The minutes of the meeting held on 14 December 2016 were agreed to be a correct record.	
5.	Matters Arising from Minutes of the previous meeting: Under Item 6 – Budget - Cllr Aspinell advised that no official information had been received regarding the installation of the footway in Priests Lane. A - Gregg Speller would raise a validation.	
6.	Approved Works Programme Update 2017/18: EH officers explained the approved schemes list to the panel. Members noted that up to £90k was available to allocate to schemes to move into the 2018/19 rolling programme. Page 9, Item 10 - Dark Lane, Warley. Cllr Kendall queried the £7k cost of implementation of Quiet Lane status in Dark Lane which seemed to consist of the installation of two small wooden signs. A - GS to investigate this expenditure and report back when available. Page 10, Item 15 - Three Arch and East Ham Estate, Brentwood. Cllr Kendall enquired whether a consultation letter had been sent to	



	<p>residents regarding the proposals and if so asked to be advised of the outcome. A - GS to report back.</p> <p>Page 10, Item 17 - Warley Road, Warley. Cllr Kendall reported that members of Great Warley Conservation Society were unhappy that the two VAS signs had been installed on separate poles which they requested were painted black. Members noted this would cost £2k and Cllr Kendall agreed to advise the Society members that they would need to fund this work if they wished it to be undertaken.</p> <p>Items 18-32 showed the potential schemes agreed at the December 2016 LHP meeting, the top 5 of which were highlighted. Cllr Kendall felt that Item 26 - Installation of tactile paving on the pathway and pedestrian refuge outside the Brentwood Centre should be a priority scheme.</p> <p>Items 33-43 showed new potential schemes for 2017/18 A - GS would divide the list into Priority 1 and Priority 2 schemes.</p>	
7.	<p>Budget Summary and Potential Schemes List for consideration:</p> <p>Page 15, Item 2 - Dark Lane, Warley. Cllr Kendall advised that an application for redevelopment of Boyles Court, Dark Lane, was to be considered at the Planning and Development Committee meeting on 21.3.17 and this was approximately a mile from where the proposed road safety assessment was to take place. GS advised that EH officers were not advised of planning applications.</p> <p>Page 17, Item 1, Danes Way, Pilgrims Hatch – Junction Alignment and Planters. Members noted that junction realignment was not recommended due to BT services in the vicinity increasing works costs but the problem remained of vehicles – especially delivery lorries – mounting the pavement. It was suggested that any planters installed be made of recycled plastic rather than wood and that the landowner could be approached to fund these.</p> <p>Page 17, Item 2 – West Horndon Village – 20mph zone. Members noted this item is currently in validation.</p> <p>Page 17, Item 3 -A128 Tilbury Road – pedestrian refuge. This scheme was considered and Members agreed to include it on the rolling programme. A – GS would add the scheme to the rolling programme.</p> <p>Page 17, Item 5 – Thorndon Avenue, West Horndon – 30mph signage. Members considered this signage and agreed to include the scheme on the rolling programme. A – GS would add the scheme to the rolling programme.</p> <p>Page 18, Item 6 – Bird Lane, Warley – kerbing. Members were advised that scheme was still in validation and would be completed in due course. A - GS would report back on outcome.</p> <p>Page 18, Item 7 – Warley road, Warley – VAS post spraying. The Conservation Society was requesting the galvanised posts be</p>	



	<p>sprayed black at a cost of £2,000. It was proposed that the Conservation Society be invited to fund this otherwise the works would be added to the 2018/19 programme.</p> <p>Page 19, Item 1 - Hutton Village (Road), Hutton – Footway. Members agreed to place the scheme onto the rolling programme.</p> <p>Page 21, Item 1 – Shenfield Station, Bus Shelter. It was suggested that Abellio and TFL be approached to share the cost of the replacement bus shelter with BBC and if this joint funding was not forthcoming, replacement of the shelter should be considered as an urgent item by the Panel.</p> <p>A – GS would approach Abellio and TFL regarding funding. <i>(Cllr Hirst declared a non-pecuniary interest by virtue of his children using the bus shelter).</i></p> <p>Page 21, Items 2 and 3 – replacement of bus shelters at and opposite West Horndon Railway Station. Members noted that composite shelters would be cheaper than the proposed wooden replacements.</p> <p>Page 23, item 1 – Byway 22 (Doddinghurst) between Solid Lane and Days Lane – PROW. Members agreed to leave the scheme on the list for the time being, however noted that there was a proposal to downgrade PROW's to footways due to increased fly-tipping taking place.</p> <p>Page 25, Item 1- Hutton to Shenfield Station, Cycle Route. Members agreed to remove from the list the proposal for a directional sign along Hanging Hill Lane.</p>	
8.	<p>Highway Rangers: Members noted that changes were proposed to the way the Rangers were alerted to defects. BBC would continue to deliver the Rangers' work. HLO Can now receive requests from Parish, District or County Members.</p>	
9.	<p>AOB: (1) Cllr Kendall enquired about the resurfacing programme, particularly when potholes in Pilgrims Hatch would be repaired. SC advised that details of the rolling resurfacing programme, shown in quarters, could be accessed from the ECC website.</p> <p>(2) Cllr Parker asked, on behalf of the Parish Council, whether PC's would be allowed to undertake pothole repairs as had been seen in an article. SC advised this was not the case.</p>	
10.	<p>Date of next meeting: Monday, 19 June 2017, 6.00pm in Committee Room 1 at Brentwood Town Hall.</p>	

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